



DEPARTMENT OF THE ARMY  
HEADQUARTERS UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND  
102 MCNAIR DRIVE  
FORT MONROE VIRGINIA 23651-1047

REPLY TO  
ATTENTION OF

ATCS-S (385-10)

9 Feb 04

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Minutes of the Executive Safety Council VTC, 9 Dec 03

1. Enclosed are the official minutes derived from the latest TRADOC Executive Safety Council meeting, convened 9 Dec 03 via VTC.
2. Please spend time to review and disseminate these minutes internally within your command or directorates. The contents of the minutes provide invaluable information that will assist all TRADOC commands and safety professionals to focus on systemic issues effecting TRADOC safety performance. Shared lessons learned from the conference will assist all of us to target safety problems and enhance accident prevention.
3. Finally, the minutes end with an outlined agenda and issues (Encl 5) for the next Executive Safety Council, tentatively scheduled for 15 Apr 04. As indicated, I solicit all Commands, Directors, Deputy Chief of General and Chiefs of Special Staff Offices in TRADOC to provide topics of interest to the safety office concerning areas to address prior to the next council VTC.
4. Point of contact is MAJ Keith Meeker, (757) 788-2845 or DSN 680-2845, keith.meeker@monroe.army.mil.

Encl

CATHY D. PIERCE  
Director  
TRADOC Safety and  
Occupational Health

DISTRIBUTION:

Commander, U.S. Army Accessions Command  
Commander, U.S. Army Combined Arms Center  
Commander, U.S Army Combined Arms Support Center  
Commandants, TRADOC Schools  
Director, U.S. Army Futures Center  
Deputy Chiefs of General and Chiefs of  
Special Staff Offices, HQ TRADOC

## MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Executive Safety Council VTC Minutes, 9 Dec 03

1. The TRADOC Executive Safety Council (ESC) convened via video teleconference (VTC) by the LTG Jones, 1330, 9 Dec 03.

2. Agenda for the meeting is at Encl 1.

3. Executive Safety Council attendees were:

LTG Jones	Chair, TRADOC DCG/CofS
MG Barrett	DCSOPS&T
MG Huntoon	Carlisle Barracks
MG Van Antwerp	Fort Leonard Wood
BG Leenaers	APG
BG Heehan	CG, Fort Eustis
BG Matia	DCG, CASCOM
BG Coker	Futures Center
BG Negrette	Army Accessions Command
COL(P) Anderson	Fort Bliss
COL Phillips	Cadet Command
COL Allmendinger	Cdr, Fort Monroe
COL Limoges	DCG, USAR
COL Murphy	DCG, ARNG
COL McCallum	SJA
COL Durkin	DCSPIL
COL Campbell	TRADOC PAO
COL Buckley	CAC
COL Simone	DLI
COL Cornwell	Fort Benning
COL Martin	Fort Huachuca
COL Forrester	CofS, Fort Rucker
COL Gahagan	CofS, Fort Knox
COL Knighton	SSI
COL Kilgore	SWIC
MAJ Mabrey	TRADOC Safety
MAJ Meeker	TRADOC Safety
MAJ Ellyson	TRADOC Surgeon
CPT Livingston	Fort Sill
Mr. Campbell	CIO
Mr. Sun	IMA
Ms. Devens	NERO
Mr. McFarland	DCSINT
Mr. Tiefer	DCSRM
Ms. Pierce	Director, TRADOC Safety

4. Old Business. None

ATCS-S

SUBJECT: Executive Safety Council VTC Minutes, 9 Dec 03

5. LTG Jones opened the meeting by reminding the attendees that the Safety Council is convened to share safety issues and concerns throughout the TRADOC Command. LTG Jones highlighted the following points in his opening remarks.

a. The primary safety officers in the Army are commander and leaders. Safety program design and implementation are the direct responsibility of the commander.

b. Take a micro-look at post drivers' training programs.

c. Lack of seat belt usage is a growing epidemic in TRADOC. Not wearing seat belts is the primary reason for injury in POV accidents.

d. Place a heightened emphasis on POV accident prevention initiatives and programs. He also stressed the importance of sharing success stories within the entire TRADOC command. Formats such as command wide safety councils provide an opportunity to share safety initiatives that aid in accident prevention.

e. The ESC schedule charter provides for two safety council meetings per year (fall/spring). One ESC will convene prior to winter holiday EXODUS and one before the summer training season begins.

f. LTG Jones indicated that General Byrnes will most likely chair the next ESC via VTC. The next ESC will be conducted prior to summer tentatively scheduled for 15 Apr 04.

6. New Business.

a. New business opened with a briefing by Ms. Cathy Pierce, TRADOC Safety Director. Presentation (Enclosure 2) provided a review of TRADOC accident experience for the past 6 years (FY 98-FY 03).

(1) Several key points were addressed by LTG Jones following the accident statistical briefing. He iterated that cumulative cost of minor "fender bender" repairs on Fleet Management Agency (FMA) vehicle accidents is costing the command an average of \$200K yearly. LTG Jones believes that this systemic problem is due to a lack of unit ownership and responsibility. He told commander that TRADOC needs to reestablish ownership and responsibility policies regarding all unit or fleet vehicles to curb this trend. LTG Jones also stated that TRADOC must find a way to get back to accident rates equivalent to

ATCS-S

SUBJECT: Executive Safety Council VTC Minutes, 9 Dec 03

FY 01 statistics. He indicated that POV accidents are a direct result of speed, fatigue, and driver experience levels. He specifically asked Commander to emphasize safety focus on those soldiers most at risk. The TRADOC soldier most prone to having a POV accident falls into this profile:

- E1 through E5;
- 19-26 years of age;
- Off duty;
- Traveling by vehicle in the early morning hours, off post, and over 50 miles from home station.

(2) Before LTG Jones solicited comments pertaining to accident data and statistics briefing, he asked the following question of commander. "Who is conducting your post training and certification for drivers and or equipment operators?" He reminded the forum that recent aviation accidents have occurred with certified instructor pilots in the cockpit. He stated that commander must ensure that the best and most mature individuals possible are selected to lead post driver training programs.

(3) Several driver safety program comments were mentioned by participants based on success stories from the command. A general theme from the group was the overwhelming success of "click-it-or-ticket" or similar programs. The Fort Eustis CofS mentioned that gate checks indicated that 27 percent of vehicle operators/passengers were not wearing seat belts.

(4) LTG Jones wrapped-up the accident statistical review with some overall comments.

(a) The success of any POV safety program starts with commander/leaders focus and knowledge of their soldier demographics.

(b) Three deaths in TRADOC have occurred while conducting physical training. The lack of current physicals was a common denominator and commander need to check this area.

(c) Update MEDPROS frequently to ensure an accurate database.

(d) Enhance the "pride in ownership" policies for TMP and military vehicles.

ATCS-S

SUBJECT: Executive Safety Council VTC Minutes, 9 Dec 03

(e) Look into lack of leadership or leadership failures at accident sites. Check the lack or inability of leaders to enforce on-the-spot corrective measures following a near miss or witnessed procedural error. Reemphasize the importance of leadership involvement that push safety initiatives from reactive to proactive.

(f) Commands need to sustain Safety Review Boards. Results from the boards, when communicated down to the lowest level, are a valuable educational safety tool.

(g) LTG Jones challenged all commander and leaders to get involved with all safety programs and not to expect an immediate return on investment time. If everyone stays the course while keeping the FY 02 accident rates as a base line year, FY 04 and FY 05 will show a decline in accident rates. Lastly, he told commander to seriously think about ways to identify risks and implement mitigating controls that protect soldiers and their families during the upcoming holiday season.

b. LTG Jones turned the floor to MAJ Ellyson, TRADOC Surgeon's Office, for a briefing (Encl 3) on cold weather accident prevention. Presentation stressed the value of physically marking soldiers with colored tags. Identification of soldiers prone or susceptible to injuries prior to cold weather operations is highly recommended. Cold weather causes other operational impairments that may normally be overlooked. COL Simone, DLI, commented on his experience from a recent tour in Alaska. Temperatures running from mild to frigid are a serious hazard to personnel conducting fuel-handling operations. LTG Jones recommended Commander review fuel-handling regulations AR 250-29 3350-9, and TRADOC Reg 08-05-062 and 08-06-012 for more guidance.

c. COL Lovett, TRADOC DCSOPS&T, provided the forum with a presentation (Encl 4) regarding the current status of EXODUS and any unresolved installation issues. There were no unresolved issues from the field. COL Lovett indicated that all areas were in a "green" status for EXODUS.

d. LTG Jones opened the floor for comments or questions from the council. Most of the comments related to safety programs that have had the greatest impact on accident prevention. Click-it-or-ticket, Booze-it-or-loose-it and allowing people to experience fatal vision

ATCS-S

SUBJECT: Executive Safety Council VTC Minutes, 9 Dec 03

goggles to simulate impairment were mentioned frequently. Other posts were starting the holiday season with Safety Shows. These shows were designed for entertainment while addressing safety and accident prevention education and awareness.

e. LTG Jones closed the 2-hour safety council meeting. He stated the most critical issue at hand is prevention of fatal accidents involving soldiers, family members, civil service employees, and government contract personnel during the holiday season.

7. LTG Jones thanked all attendees for a very productive safety council meeting and adjourned the meeting at 1500 hours.

8. The next ESC is scheduled for 15 Apr 04. Plan for a 2-hour council meeting via VTC, potentially chaired by the Commanding General.

9. Projected agenda and taskings for the Apr 04 ESC is at Encl 5.

5 Encls

CATHY PIERCE  
Director  
TRADOC Safety and  
Occupational Health

## AGENDA

1300-1305	Opening Remarks	DCG/CofS
1305-1325	FY03 Safety Statistics/Trends	Command Safety
1325-1345	Cold Weather Safety	TRADOC Surgeon
1345-1400	Charter Discussion	DCG/CofS
1400-1450	Exodus	Commanders
1450-1500	Closing Remarks	DCG/CofS